



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**THE PLATELET SOCIETY**

No (if any)  
**1172202**

**CC16a**

## Receipts and payments accounts

For the period  
from

Period start date  
22/03/2017

Period end date  
30/06/2018

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Donations   | 12,369             | -                | -                | 12,369           | -                |
| Events and courses                                    | 1,195              | -                | -                | 1,195            | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total (Gross income for AR)</b>                | <b>13,564</b>      | <b>-</b>         | <b>-</b>         | <b>13,564</b>    | <b>-</b>         |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>13,564</b>      | <b>-</b>         | <b>-</b>         | <b>13,564</b>    | <b>-</b>         |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Website development                                   | 3,790              | -                | -                | 3,790            | -                |
| Accountancy   | 150                | -                | -                | 150              | -                |
| Governance officer fees                               | 2,661              | -                | -                | 2,661            | -                |
| Events costs  | -                  | -                | -                | -                | -                |
| Overheads   | -                  | -                | -                | -                | -                |
| Fuel  | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>6,601</b>       | <b>-</b>         | <b>-</b>         | <b>6,601</b>     | <b>-</b>         |
| <b>A4 Asset and investment purchases. (see table)</b> |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>6,601</b>       | <b>-</b>         | <b>-</b>         | <b>6,601</b>     | <b>-</b>         |
| <b>Net of receipts/(payments)</b>                     | <b>6,963</b>       | <b>-</b>         | <b>-</b>         | <b>6,963</b>     | <b>-</b>         |
| <b>A5 Transfers between funds</b>                     | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Cash funds this year end</b>                       | <b>6,963</b>       | <b>-</b>         | <b>-</b>         | <b>6,963</b>     | <b>-</b>         |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b>                                | Bank current account                                   | 4,962                           | -                             | -                            |
|   | Bank deposit account                                   | 2,001                           | -                             | -                            |
|   |  | -                               | -                             | -                            |
|   | <b>Total cash funds</b>                                | <b>6,963</b>                    | <b>-</b>                      | <b>-</b>                     |
|   | (agree balances with receipts and payments account(s)) | OK                              | OK                            | OK                           |
|   |  | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| <b>B2 Other monetary assets</b>                     | Details  |                                 |                               |                              |
|   |  | -                               | -                             | -                            |
|   |  | -                               | -                             | -                            |
|   |  | -                               | -                             | -                            |
|   |  | -                               | -                             | -                            |
|   |  | -                               | -                             | -                            |
| <b>B3 Investment assets</b>                         | Details  | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
| <b>B4 Assets retained for the charity's own use</b> | Details  | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
|   |  |                                 | -                             | -                            |
| <b>B5 Liabilities</b>                               | Details  | Fund to which liability relates | Amount due (optional)         | When due (optional)          |
|   |  |                                 | -                             |                              |
|   |  |                                 | -                             |                              |
|   |  |                                 | -                             |                              |
|   |  |                                 | -                             |                              |
| Signed by the trustees                              | Signature  | Print Name                      | Date of approval              |                              |
|   |  |                                 |                               |                              |
|   |  |                                 |                               |                              |



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
THE PLATELET SOCIETY

On accounts for the year  
ended

30 JUNE 2018

Charity no  
(if any)

1172202

Set out on pages

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 130 of the Charities Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Andrew Wells

Date:

11/01/19

Name:

ANDREW WELLS

Relevant professional  
qualification(s) or body  
(if any):

FELLOW OF THE ASSOCIATION OF CHARTERED CERTIFIED  
ACCOUNTANTS

|                 |                                  |  |
|-----------------|----------------------------------|--|
| <b>Address:</b> | EASTLANDS COURT, ST PETERS ROAD, |  |
|                 | RUGBY, WARWICKSHIRE              |  |
|                 | CV21 3QP                         |  |

**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

|  |  |
|--|--|
|  |  |
|--|--|



## **The Platelet Society**

### **Report of the Trustees for the year ended**

The Trustees present their annual report and financial statements for the year ended 2018 and confirm that they comply with the Charities act 1993.

|                             |   |
|-----------------------------|---|
| Charity Name                | The Platelet Society                              |
| Charity Registration Number | 1172202   |
| Registered Address          | Office 7 35-37 Ludgate Hill, London, EC4M 7JN, UK |

### **Board of Trustees**

Matthew Harper  
Paul Harrison  
Sarah Jones (Chair)  
Stephen Watson

### **Committee**

Jonathan Gibbins (Chair Elect)  
Mathew Harper (Treasurer and Trustee)  
Ingeborg Hers  
Sarah Jones (Trustee)  
Samantha Moore  
Khalid Naseem (Chair)  
Steven Thomas  
Dina Vara

### **Secretary/Governance Officer**

Gayle Halford

### **Bankers**

HSBC UK

## **Structure, Governance and Management**

The Platelet Society is constituted as a Charitable Incorporated Organisation registered with the Charity Commission in August 2017 under the charity number 1172202.

### **Organisational Structure**

The charity has a Board of Trustees which are responsible for the governance of the charity. The Trustees set up a management committee that are responsible for enacting strategies that allow the Charity to fulfil its key objectives.

### **Trustees**

The charity was established with five Trustees (Matthew Harper, Paul Harrison, Sarah Jones, June May and Stephen Watson). June May resigned in 2017 and the Trustees are currently seeking a replacement. All Trustees give their time voluntarily and receive no benefits from the Charity. Any expenses reclaimed from the Charity are set out in the accounts.

When the Society was founded, a panel of Trustees were appointed to serve different periods of time in order to ensure that there would be continuity of service. Stephen Watson would serve for four years, Paul Harrison would serve for three years, June May (resigned), Sarah Jones and Matthew Harper would serve for two years. All new members of Trustees beyond this initial group would serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

To enhance the potential pool of Trustees, the Charity has through networking sought to identify individuals who would be willing to become trustees and use their own experience to assist the Charity. The Trustees wish to recruit an individual from a non-research active background to provide broader experience of the charity sector and act as Chair of Trustees.

### **Management Committee**

At present the Committee has seven members with research backgrounds relevant to the work of the Charity, who were elected to represent different stages of the academic career track. We have made strong efforts to ensure that the composition of the committee is diverse and represents our membership by inclusion of male and female researchers, and early career researchers. The Management Committee meets bimonthly and are responsible for the strategic direction and policy of the Society. The Committee is focused on facilitating participation of the research community through the Society webpage, supporting conference organisation and outreach activities.

Committee members are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

### **Risk Management**

The Trustees and Management Committee have reviewed the major risks to which the Charity may be exposed, and appropriate systems have been implemented to mitigate risk. In particular, risks to external funding have led to the development of a plan which allows ring fencing for funding for core activities. All medical related information provided on our website is general and is covered by a specific medical disclaimer policy. Structures have been put in place to account for recent changes in General Data Protection Regulations. The Trustees are satisfied that arrangements are in place to manage risks that have been identified.

## **Our Aims**

Our Society's purpose is to promote excellence in research, education and public awareness of platelet biology in human health and disease.

To ensure that we remain focussed on our key aims they are appraised on a yearly basis in order to review both what we have achieved and evaluate the outcome of our work. The review examines the success of each key activity to ensure that they benefit the groups that hope to serve.

## **The Focus of our Work**

Our main objectives for the year were focussed on establishing the Society within the research community and create a number of activities and structures that would help promote our key aims in the future. The strategies we used to meet these objectives were:

- To facilitate greater communication within the research community
- To continue to support and develop academic conferences in the area of platelet biology
- To provide the public with accessible information on platelet related diseases
- To improve public understanding of platelet biology

## **Activities and Achievements**

### **How our activities deliver public benefit**

The Society carries out a number of activities in pursuance of its aims. These activities, summarised below, provide benefit to members of the Society and wider society.

#### **To facilitate greater communication within research community**

A key element of the creation of the Platelet Society was to create a stronger network of biomedical researchers and clinicians with interests in platelet biology.

**i. Website.** In our first year the Society has launched a new website that caters both for the research community and the wider public. <https://plateletsociety.co.uk/> The new website provides information of upcoming conferences, key research findings from around the world, information on available PhD studentships and research positions.

**ii. Newsletter.** We have developed a newsletter designed with a more community focus that updates the membership on recent research meetings, graduation of PhD students and promotions of our members.

#### **To continue to support and develop academic conferences in the area of platelet biology**

Scientific conferences are a corner stone of academic endeavour that facilitates a valuable exchange of new ideas and methods. We have begun to make changes to our programme of conferences:

**i. Early Career Researchers (ECR) Meeting.** We have initiated a biannual Early Career Researchers Meeting to help develop a wider skills base within our community. This meeting was developed to allow junior researchers the opportunity to gain valuable experience in conference organisation and for the wider junior research community opportunities to develop their own collaborations and networks independently of their academic supervisors. In 2018 we successfully organised and delivered our first ECR meeting at Manchester Metropolitan University.

**ii. Reorganisation of meetings.** The research community wished to maximize opportunities for the membership to meet, network and develop its own identity. We have proposed that from 2021 the Society begins to host an annual meeting. The current separate meetings, the Platelet Society Meeting and the Early Career Researchers meeting, which are currently held on alternate years, will be merged and take place over two nights with an Annual General Meeting (AGM) of the Society included in the programme.

**iii. Specialist workshops.** As part of our remit of promoting the best quality scientific research in platelet biology we have begun to organise specialist workshops that provide training in important

aspects of the field. This year we held a workshop (hosted by the University of Cambridge) for a limited number of basic scientists focusing on the use of Transcriptomics and Genomics in platelet research.

### **To provide the public with accessible information on platelet related diseases**

The Society does not provide medical advice and when contacted by individuals seeking such advice directs to the clinician(s) involved in their care pathway. However, the society does provide a number of fact sheets on the role of platelets in health and disease and platelet related diseases. We also provide a number of personal perspectives of patients who live with platelet related diseases to raise awareness of the individual suffers cope with their particular disorders.

### **To improve public understanding of platelet biology**

As part of our mission to improve the public understanding of blood platelets and their roles in health and disease our members engage in a number of outreach activities. These activities are undertaken by our members at the local level often in collaboration with their host university and other outside bodies. One example is the Skirting Science event organised at the University of Bristol in collaboration with Soroptimist International to inspire the next generation of female scientists. In addition, the Society has established a presence of social media platforms including Twitter and Facebook to further promote our public engagement activities.

### **Plans for Future Period**

The Society plans to continue the activities outlined above in the coming years subject to a satisfactory funding position, but also expand the activities into other areas.

- We wish to broaden the experience and skills base of the Trustees. In particular, we will look to recruit and appoint a new Chair of Trustees from the non-research active sector.
- We will continue to enhance our scientific conferences. Our immediate focus will be to support the Platelet Society Conference in 2019 and the Early Career Researchers Meeting in 2020 as the last independent conferences in their current formats. We will also begin to plan for the merging of these meeting into the new format annual meeting in 2021.
- We will hold our first Annual General Meeting in 2019 at which point we will hold elections for positions as a Trustee and for membership of the Management Committee.
- We will look to expand the expertise through the formation of a Medical Committee. This will be populated by clinicians and clinical scientists who have direct experience on working with platelet related diseases.
- Stronger links with other Societies.

## **Financial Review**

The Society currently holds a total funds of £6,963, which is more than sufficient to meet its operating costs for the coming year. There is an additional £12,000 generated from the UK Platelet Meeting held in 2017; at the time of this report, this income is currently being processed. The Society has no long-term investments, with the cash reserves held in our deposit account.

### **Principal source of funding**

At present the charity has four potential income streams including membership fees, organisation of conferences, dedicated fundraising activities and public donations. The membership fees and funds raised through conference organisation are still the major sources of income.

### **Reserves**

The Management Committee has examined the Charity's key objectives for the coming years and planned a reserves policy accordingly. Our membership feels strongly that the delivery of the Platelet Society scientific conference is a critical event for the research and wider community. Consequently, the committee has established a policy whereby income from conferences is ring fenced and held to support future conferences should sponsorship become limited in the future.

|  | Unrestricted<br>funds (£) | Restricted<br>Funds (£) | Endowment<br>funds (£) | Total<br>Funds (£) | Last year<br>(£) |
|--|---------------------------|-------------------------|------------------------|--------------------|------------------|
| <b>A1 Receipts</b>                       |                           |                         |                        |                    |                  |
| Donations                                | 12369                     | -                       | -                      | 12369              | -                |
| Events and courses                       | 1195                      |                         | -                      | 1195               | -                |
| <b>Sub-total (gross income for AR)</b>   | 13564                     | -                       | -                      | 13564              | -                |
| <b>A2 Asset and investment sales</b>     |                           |                         |                        |                    |                  |
|  | -                         | -                       | -                      | -                  | -                |
| <b>Sub total</b>                         | -                         | -                       | -                      | -                  | -                |
| <b>Total receipts</b>                    | 13564                     | -                       | -                      | 13564              | -                |
| <b>A3 Payments</b>                       |                           |                         |                        |                    |                  |
| Website development                      | 3790                      |                         |                        | 3790               |                  |
| Accountancy                              | 150                       |                         |                        | 150                |                  |
| Governance officer fees                  | 2661                      |                         |                        | 2661               |                  |
| <b>Sub total</b>                         | <b>6601</b>               |                         |                        | <b>6601</b>        |                  |
| <b>A4 Asset and investment purchases</b> |                           |                         |                        |                    |                  |
|  | -                         | -                       | -                      | -                  |                  |
| <b>Subtotal</b>                          | -                         | -                       | -                      | -                  |                  |
| <b>Total payments</b>                    | 6601                      |                         |                        | 6601               |                  |
| <b>Net of receipt/(payments)</b>         | 6963                      |                         |                        | 6963               |                  |
| A5 transfer between funds                | -                         | -                       | -                      | -                  | -                |
| A6 cash funds for last year end          | -                         | -                       | -                      | -                  | -                |
| <b>Cash funds this year end</b>          | 6963                      |                         |                        | 6963               |                  |

**Declaration**

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees.

Signature

Dr Sarah Jones  
Chair of Trustees, The Platelet Society

Date